

REPORT from ANNUAL MEETING, KOCHS SCHOOL

Tuesday, 14th May 2024 at 7pm

Board Chairperson Carla welcomed to the annual meeting 2024 😊

1. Selection of rapporteur

The school recommends office manager Tonja Althaus as rapporteur of minutes from the annual meeting. Tonja was chosen.

2. Selection of Conductor of Annual meeting

The board nominates Brian Bruhn as conductor to chair the meeting. Brian was elected. Brian ascertained that the annual meeting had been duly notified and had a quorum in accordance with the articles of association.

3. Report from the Parent Board

The Joint Board's report by Chairperson, Carla Nielsen - the report is attached to these minutes. Carla briefly reviewed her history of work with the Joint Board. She began as a substitute in 2021.

4. Report from the Head of School, Kate Dybdahl

The Head of School's report by Käte Dybdahl - the report is attached to the minutes. Kate reviewed her school history. She has been Head of Department since 2015 and became Head of School in 2022.

There were the following questions to the reports:

Super good regulations regarding mobile phones. However, it is requested that a decision be made as to whether the same rules apply for digital watches, e.g. Apple wristwatches, in the younger classes.

The regulations are to be evaluated in the upcoming pedagogical days in July. A decision will be made here.

There have been some screen recommendations for state schools – How about at Kochs School? Since we are an independent private school, we can decide for ourselves whether we want to follow the state school recommendations or not. However, it is obvious that we adhere to the guidelines. In addition, we should work on strategies concerning the use of screens in the classroom, as attentiveness and well-being are particularly important to us. It is a job that both staff and the Board are busy with. You will hear more in the coming school year.

Kate informed about the good cooperation between the management and the Board regarding the future inclusion of the KI students and that the management is aware that both children and employees must feel welcome and well-included when the KI department closes by the summer.

It is said that approx. 16-17 students are to be integrated into the Danish department from KI, and these are distributed evenly throughout the course of the school. Obviously, there will be various needs for the individual students depending on their age and how many may be in the same class. Guidelines have been issued for the individual class teachers in relation to this process, so that parents can also feel included and welcomed.

What will this mean for us as parents? Since not so many children are "transferred" from KI, the situation almost resembles the normal intake of new students in the classes.

Extra resources have also been allocated, so we are sure it will be done properly e.g., there will be allocated extra adults in the individual classes and extra language support.

In 0.b, the number of students will be 26 students this summer due to the transfer of children to the class. Is this something that will continue in the future? As parents have chosen Kochs School because of a norm of only 24 students? This is not a permanent standard that is now fixed at Koch's School. So, if a student leaves the class, no more students will enter until the class is below 24 students again.

Both reports were then approved.

5. Presentation of audited accounts by auditor Morten Gade Steinmetz, Deloitte

Morten has been an accountant for the school for many years and has other independent private schools as clients. The Parents' Board and the School's Management are responsible for the accounts. The auditor has a duty to review the entire school's finances and carries out some random samples and subsequently prepares an audit protocol and an audit report for the accounts - and these reports are blank and without remarks - that is, all points are green.

After this, Morten reviewed the income statement for the 2023 annual accounts and the year's result, which is DKK 1,504,274 - corresponding to 2.6 percent of the turnover - which is a great result. Morten reviewed the several reasons for this larger result compared to last year's result of DKK 208,974.

The main and key figures were reviewed. The number of students has increased from 2019 until 2023, which indicates a good interest in the school. Correspondingly, the number of full-time employees has increased due to the increasing number of students. The school's fixed assets increased from DKK 37.0 million. to 39.0 million which is due to the rebuilding of the school's premises - and where the school itself has financed the rebuilding of the school's liquid assets. There was DKK 4.4 million. in the bank per 31 December 2023. As the KI department closes this summer, the next financial year will see a drop in the number of students and there will also be a reduction in full-time employees.

Questions or comments on the presentation:

What does the budget look like for 2024? We are in an unusual situation when we try to look 1-2 years into the future. For the past 7 years, we have continuously adjusted the budgets based on an ever-increasing number of students that the KI department has contributed to, but now we have to think differently - and it is a new situation that has been difficult to budget for due to various uncertainties. But we expect a budget for 2024 of DKK 1.2 million. excess. We expect that it will be more difficult in 2025, when a lot more work will have to be done with the budget due to new calculations of state subsidies etc. – the latest budget shows a deficit of DKK 300-400,000.

Palle thanked Morten for presenting the school's financial figures - and thanks for always being ready to help us - also in daily work.

A small break of 10 minutes was then held between 8pm –8.10pm.

6. Election of parent representatives to the Joint Board

Ida Kirchner - parent of year 8 - member of the board since 2021 wishes re-election.

Johanne Munch Nielsen - parent of 1st and 6th grade - member of the board since 2021 wishes re-election.

Louise Lottrup – parent of 4th and 6th grade – member of the board since December 2023 wishes re-election.

Kirsten Elkjær J Ebbesen - parent of 0.b, 3.b and 6th year - member of the board since December 2023 wishes re-election.

Is there anyone else who wants to run for the parents' board or has suggestions for other candidates? That was not the case.

Afterwards, the Joint Board members presented themselves with some good arguments for their continued work.

There were no further board candidates, and thus all 4 were elected unanimously.

The other members of the Board are:

- Carla Nielsen, children in 0.a and 3.a
- Lotte Kåe Skovdal, children in 1st grade, 4th grade, 6th and 8th grade
- Thor Clasen Jonasen, child in 3rd grade

7. Election of 2 substitutes (1 year)

There is a need for 2 substitutes to be elected, should there come a vacancy on the board for one reason or another. You are only elected to this position for 1 year at a time.

Brief information was given about the workload as a substitute. As such, there is not a great workload in this function. You are informed every month via agendas and minutes from the meetings, and then you are offered to participate in the annual Joint Board Workday where you work in depth in relation to some specific topics.

Then it was the following:

Elsebeth Ahlmann - mother of children in 0.a and 3.a who signed up as 1st substitute.

Zacharias K. Helm-Petersen – father of children in 2.a and 3.a. who was appointed as 2nd substitute.

Both candidates were unanimously elected.

8. Proposals received

No proposals have been received.

9. Info

There was nothing to this point.

Afterwards, the conductor, Brian, thanked everyone for an orderly meeting.

Käte thanked us for a good annual meeting and thanked Brian (conductor) for taking the job.

The meeting adjourned at 20.27!

Approved by The Parent Board:

Birgitte Carla Nielsen

Ida Kirchner

Johanne Munch Nielsen

Lotte Kåe Skovdal

Louise Lottrup

Kirsten Elkjær J Ebbesen

Thor Clasen Jonasen

Approved by Conductor:

Brian Bruhn